

IEP PLANNER NEWSLETTER

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IEP PLANNER v8 ENHANCEMENTS

IEP PLANNER VERSION 8 ENHANCEMENTS AND NEW FEATURES

In-house testing of IEP Planner Version 8 is just about ready to begin. We are very excited about the many enhancements and new features that have been incorporated into IEP Planner v8 and hope you will be too!

The following list is just a sampling of enhancements which include client requests and program changes that we at EdNet felt would enhance IEP Planner:

Document Formats – Users will now have the option of creating and printing the IEP in the current IEP Planner format, **The State format**, or creating a locally designed format (by choosing which order you would like sections printed in.)

All Documents – Document Cover Sheets now include Case Manager, Age, and Work Phone.

The number of participants that may be added has been increased to **20 for Evaluation Plan and Classification Summary and 15 for the IEP.**

Documents may be previewed prior to printing.

Update Student Screens –

New tabs have been added which correspond with new features –

Track Dates – Collects and summarizes all the important date information from all documents for a student on one screen. Also allows the user to assign due dates for those responsible for conducting evaluations and record when the reports have been received.

Service Providers – Collects and displays information about all the service providers assigned to a student. Also allows an administrator to assign related services personnel to a student without having to access or enter it through the IEP.

Academic Scheduling – Allows a district to enter and print out an Academic Schedule for a student.

Contact History –

Contact History Tab – Allows the user to keep track of contacts they have made with family members, other staff, schools, etc. regarding the student.

Follow-up Tab – Allows the user to keep track of tasks that must be done and other follow-ups which are then displayable on the Reminders screen.

Reminders Tab – Allows the user to display all the follow-ups that are either

due or have already been done.

Classification Summary and IEP –

A **“Copy Names” button** has been added to the participants screen to copy participant names from previously created documents (e.g., Classification Summary would copy names from the Evaluation Plan; IEP would copy names from the Classification Summary).

Correspondence –

Letters now include **smart pronouns** and **spell check**.

“Re” and “cc” will only print on a letter when information has been entered into the field.

Letters may be previewed prior to printing.

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IEP PLANNER v8 ENHANCEMENTS (CONT'D)

IEP – The Modification/Aids/Services/Supports screen has been changed to include tabs for each state required subcategory. The Program Description screen has a new more user-friendly interface. The List of Goals screen has a **“Delete Goals” button** which may be used after duplicating the document.

Reports – Main Menu now includes two report tabs- “Local Reports” and “State Reports.”

cal reports now includes a **Suspension Report** and new **“Monitoring” reports** (which have been requested by the State during monitoring.) Due Date Reminders screen includes an **Evaluations Due Report** and a **To Do List** which keeps track of upcoming tasks for users and includes a **Contact History**.

Find/List – New Find Field Criteria and Column Headings have been added.

Lists may now be **printed in Landscape** as well as Portrait. When printing envelopes or labels, users will be prompted as to whether they want them **addressed to custodial or non-custodial parents**. New “Out of District” radio button has been added.

A complete listing of enhancements along with user instructions will be forwarded to you prior to installation of IEP Planner v8.

SPANISH TRANSLATED DOCUMENTS ARE COMING!

With the ever growing influx of Hispanic students in many New Jersey public schools, we at EdNet have become very aware of the need for a **Spanish translated IEP**. Because of this, we have begun creating a Spanish Translation component for IEP Planner that will assist districts in creating a Spanish

translation of all IDEA required documents.

While this component will not be available in time for inclusion with IEP Planner v8, we hope to be able to make this feature available by next year.



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